Date

To

Entry Clearance Officer

UK Visas & Immigration

**Re: Applying for Business Visitor Visa (PLAB Visa)**

Respected Sir/Madam,

I, ---*Your name---*, Visa application reference no. -------, DOB --/--/----, Passport No. ---------, am applying for a Business Visitor Visa to appear in the PLAB Part 2 test, which I've booked for the *----PLAB 2 Date---* which will take place at 3 Hardman Street, Manchester, UK M3 3AW3a.

On the ----*PLAB 1 Date*---, I have passed my PLAB 1 exam in Dhaka, Bangladesh4a. My GMC reference number is as follows: --------4b.

I have completed my primary medical qualification (i.e. MBBS) in May 2016 from \_\_\_\_\_\_\_ Medical College, which is under the auspices of \_\_\_\_\_ University5a. I also completed my internship at the aforementioned college & hospital in ----*Date---*5b, and have already applied and paid for full registration as a medical practitioner with the Bangladesh Medical & Dental Council (BMDC) 6 (*I only applied for my full registration then).*

**MY TIMELINE:**

July 2008    : Passed Secondary School Certificate examination with 5.00/5.00 GPA.

June 2010    : Passed Higher Secondary School Certificate examination with 5.00/5.00 GPA.

April 2011    : I got enrolled in 5 years M.B.B.S (Bachelor of Medicine, Bachelor of Surgery) program in ---*Your Medical College---.*

January 2016  : Passed M.B.B.S degree.

May 2016    : Started training as an Intern Doctor in ---*Your Medical College Hospital----*

December 2016    : Scored Band \_\_\_\_ in IELTS UKVI taken by British Council, Dhaka, Bangladesh5c.

March 2017 : Passed PLAB 1 from Dhaka, Bangladesh.

May 2017     : Finished Internship training in  *---Your Medical College Hospital----*

*(Add further if you are working anywhere now,*

*Only when your employer is willing to give you a*

*No Objection Certificate)*

**MY FAMILY MEMBERS:**

My Father         : (Name)

               (Occupation)

My Mother         : (Name)

               (Occupation)

(*All the members of the family who are* ***dependant*** *on the main earner of the family is to be mentioned here)*

My parents and I reside at our family home in ---*Your address---*. My father retains full ownership of the property and housing. (A copy of the Home Utility bill8 (Electricity) is attached also with their National IDs7)

**FINANCIAL SPONSORSHIP FOR MY VISIT TO UK:**

My father, ---*Father's name----,* will be my financial guarantor. His letter of support along with his related financial documents11 and an Affidavit declaring his sponsorship towards my visit are attached for your consideration.

**MY PLAN FOR ACCOMMODATION IN UK:**

During my course of stay in the UK I will be staying at a paid accommodation at ---*UK accommodation address----*. The tenancy agreement has yet to be signed as I have yet to obtain the valid leave to remain. A confirmation letter9a from ---*my landlord----* and copies of Council Tax and Utility bill9b of his accommodation are attached. When I travel to Manchester to appear in PLAB 2 Test, my accommodation will be in ---*a nearby cheaper hotel in manchester, just a provisional booking----***.** Booking confirmation9c is attached.

Before the exam I will attend a preparatory course at ---*your course's name and full address---* held from ----*duration----*. It will aid me to take my PLAB 2 Exam. (Booking confirmation10 is attached)

*(In my opinion, it’s better to mention your course in your visa application stating it's not more than 15 days.*

*Otherwise there is a big chance the VISA starting date will get issued just before your exam,*

*if you take the 5-day stay approach. This has happened to many applicants in the past )*

**MY ITINERARY FOR THE UK TRIP:**     (Visa Application Reference No. \_\_\_\_\_\_\_\_)

*Specific date*   : Reach London, UK and travel to my accommodation.

*Next day*        : Relax and unpack

*Your course duration* : Attend the 15 day PLAB 2 Course in

 -----*Your course name and address----*

*The practice days* : Review the subjects thoroughly and finalize my preparation for the test

*2 days before PLAB 2* : Travel to Manchester UK

*1 Day before PLAB 2* : Rest and final Review for the test

*Oh! That date* : Appear in PLAB 2 examination.

*Next day* : Rest & return back to ---*your accommodation---*

*Next next day* : Departure from London, UK to Dhaka, Bangladesh

*(This was my approach. You can add many more days in your stay* ***but there have to a proper reasoning .*** *Moreover, the more you stay, the more expense you will have to show. Always keep in mind about the liquid assets you are showing. In my opinion, your whole expense should not be more than 1/3rd of the liquid assets.)*

**SUMMARY OF MY VISA APPLICATION**

I am a law abiding citizen of my country, and aspire to be a sincere and hardworking doctor.

I will obey all the rules and regulations of the UK legislation. I will return within the specified frame of time. I will not overstay my visit.

I have a genuine invitation from the General Medical Council UK to appear in the PLAB Part 2 examination. I am genuinely seeking entry into the UK as a visitor.

I would by highly grateful to you if you grant me visa clearance to appear in PLAB Part 2 examination and make a success story out of my life.

Thanking you for considering my application,

(Signature)

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(Name)

General Medical Council (GMC) UK Reference Number:

Bangladesh Medical & Dental Council (BMDC) Registration Number:

Permanent Residential Address:

Phone Number:

Email:

I have attached the following documents:

1. My Passport

2. Copy of my National ID

3. A letter from the relevant UK authority confirming arrangements:

a) My PLAB 2 booking confirmation from GMC UK.

4. Other documents related to General Medical Council (GMC), UK:

a) My PLAB 1 passing letter and test results.

b) My GMC Reference Number details.

5. My Academic Certificates:

a) Copy of My MBBS certificate.

b) Copy of Internship Completion Certificate

c) Copy of my IELTS UKVI Test Report Form.

6. Copy of the money receipt for Full Registration for Bangladesh Medical and Dental Council (BMDC).

7. Evidence of family members in my home country whilst I travel:

a) Copy of Father’s National ID

b) Copy of Mother’s National ID

8. Evidence of Home Address:

    a) Copy of Home Utility bill.

9. My Accommodation in UK:

    a) Confirmation Letter from ---*my landlord---*

    b) Copy of Council tax bill and Utility Bill of *my accommodation*

c) Hotel Booking Confirmation from *that cheap hotel.*

10. 15-day PLAB 2 preparatory course booking confirmation at *your course.*

11. Documents related to financial Sponsorship of my father, -----*father's name---:*

    a) My father’s letter of support

b) My father’s Affidavit of Financial Sponsorship

c) Solvency Certificate

d) Income certificate

e) Copy and Translated copy of the deeds/ record of rights of the land assets,

I hope the aforementioned documents will be sufficient enough for my visa to be processed. However, if you need any other clarification or document, please do not hesitate to contact me.

Sincerely yours

(signature)

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(Name)

Phone:

E-mail: